



## The Goodtimes Project Donor Privacy Policy

The Goodtimes Project values its donors and takes their privacy seriously. We will respect the privacy of the personal information that we are privileged to have about our donors. Our commitment to the privacy of our donors extends to how we obtain, use, protect and share information about them. We will honor any donor's request to remain anonymous.

All information concerning donors or prospective donors, including their names, addresses and telephone numbers, the names of their beneficiaries, the amount of their gift, etc., is made available to staff, board members, and volunteers on a "need-to-know" basis only. All such information shall be kept strictly confidential by The Goodtimes Project, its staff, board, and volunteers, unless permission is obtained from donors to release such information.

The Goodtimes Project requires any person or organization providing services to The Goodtimes Project to protect the confidentiality of donor information, except where disclosure is required by law (as in the preparation of our Form 990).

The Goodtimes Project does not sell, trade or rent donor information to others.

Please direct comments or questions about The Goodtimes Project's donor privacy policy to [donations@thegoodtimesproject.org](mailto:donations@thegoodtimesproject.org) or call (206) 556-3489.