

Fundraising and Event Guidelines

The Goodtimes Project (GTP) is deeply appreciative of your interest in supporting our organization. We have created these guidelines to ensure we stay within non-profit regulations and to help your fundraising efforts run smoothly. We require that you or your organization agree to the following guidelines before we can consider affiliation or sponsorship of your event:

1. The use of “The Goodtimes Project” or any of its program’s name (Camp Goodtimes, Kayak Adventure Camp, etc.) and logo on all printed materials, online forums, press releases, and any other promotional efforts, must be pre-approved by GTP. Permission for use of said name and logos is provided per event and may not be used on an ongoing basis thereafter unless you have written permission.
2. We must always be sensitive to the privacy of the children and families served by GTP. Therefore, you must have clear written approval from any family members (including a signed release form from the parents of any minors under the age of 18) prior to using their likeness (pictures or videos) at any event. Said approval and releases must be pre-approved by GTP. GTP must also receive copies of pre-approved and signed releases with written approval at least two weeks in advance of the event.
3. Preapproval from GTP is required for use of any pictures, video, or other media used that involve staff, volunteers, family members or GTP sponsored activities or events.
4. If you plan to solicit donations from businesses, organizations or other nonprofits, GTP shall be provided a list in advance for preapproval. Many local businesses already contribute to GTP or are in conversations with GTP members and we do not want to overwhelm them with requests.
5. If your fundraising efforts include donating proceeds or a percentage of profits, you agree to publicly display the amount or percentage that will be contributed (e.g. 10% of each sale) during your event.
6. All donations or proceeds should be delivered within two (2) weeks of receipt along with a list of donors and their contact information.
7. Please have checks made payable to The Goodtimes Project.
8. Unless donor intent is provided with donations, GTP will determine how donated funds will be used according to the “area of greatest need.”
9. A written accounting of the fundraising event and all donations collected must be made available if requested by GTP.
10. GTP will thank donors involved with your event. If donors will require tax deductions for their status, please arrange this with GTP in advance. How your donors are thanked and/or receipted will be determined by the event budget and how funds are collected.
11. You or your organization shall be responsible for everything necessary to make the event successful, and shall assume full obligation and responsibility for the payment of all expenses in connection with the event. GTP will not and cannot financially underwrite or sponsor any portion of your fundraising efforts, nor are groups able to access funds for expenses once they have been delivered to GTP.
12. You and/or your organization shall ensure your event is in compliance with all laws, licensing or permit requirements and that you will obtain appropriate insurance as may be legally required or requested by GTP.
13. Should approval be granted, you and/or your organization agree to indemnify and hold GTP harmless from any and all claims that may arise as a result of this event.